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Introduction

“When we think of Project Managers we should think of them as small business managers. Many of the characteristics that are required to be *successful* in managing a small business are the same as those necessary for proper management of projects”.

From the book PROJECT MANAGEMENT PROFESSIONAL

Michael W. Newell, PMP, ENP

Professional experience

1996 - Present **CRAN ENTERPRISE, LLC** Chicago, IL
Principal / Project Manager

- Perform primary business development and subsequent management of projects using PMBOK, PACE, & Microsoft Solutions Framework (MSF) techniques www.cranenterprise.com www.cranenterprise.com/intro.pdf www.cranenterprise.com/resume.pdf

2011 - 2012 **UNISYS PMO** Chicago, IL
Project and Change Manager (Re-design SharePoint Team Room, Migrate and Standardize Data, Implement Information Governance)

- This was the solution to a client request for service improvement as it relates to cross functional communication, standardized methods, centralized information management, scheduled change management / FSC (forward schedule of change)
- Able to break teams out of silos and implement culture change
- Migration of SharePoint Team Rooms
- Develop and Implement Standard File Name conventions
- SharePoint Taxonomy, Design Team Room Solution (Site Collections) for Program
- Implement Information Governance, CSA on all records and information and move identified collaborative documents to the Team Room
- Work with Team leads to classify document, stand up team SharePoint Calendars
- Document and Train and process turnover to Team Leads
- Involved access security group design, permission levels configuration and ongoing administration and governance
- Performed for the PMO, LAN, WAN, UNIX, Level 2 Support Desk and Main Service Desk

2010 - 2011 **UNISYS / City of Chicago** Chicago, IL
Project and Change Manager (Implement Change Management for PMO)

- BMC Tool Set – 2009
- Build Out - 7/2009 - 3/2010
- Change Manager - 2009 – Present
- Create documentation and team guides, develop reporting and integrate with SharePoint Team Rooms
- Migrate Corporate reporting system generated data dumps to new SharePoint Team Rooms and set up various libraries and lists for the publishing of PMO reports based on the raw data dumps
- Designed and Set up in SharePoint Escalation and CSIIIP registers and reporting

2010 - 2011 **UNISYS / City of Chicago** Chicago, IL
Project Manager (Department of Health Exchange Migration)

- Primary PM for domain username conversion and subsequent Exchange Migration from CDPH domain to COC domain

2008 - 2010 **UNISYS / City of Chicago** Chicago, IL
Senior Project Manager (Enterprise Forklift Migration from Novell/GroupWise to Microsoft/Exchange)

- Worked with City to develop vision, requirements, project plans and schedules
- Worked with Microsoft Rangers for Exchange Design Development, Implementing Exchange and subsequent load (LoadGen), stress (JetStress) and Coexistence Testing for mail flow.
- Coordinated Active Directory health check and risk assessment (ADRAP)
- Developed Enterprise Wide Migration Plan and Scheduling in a two phase approach for migration to Exchange and then to Active Directory
- Entire migration scheme and methods full picked apart by Microsoft and Quest Engineers and no improvements could be offered by either.
- Managed subsequent one-off tailored migrations for - Department of LAW - Inspector General - O'Hare International Airport - Midway Airport - Contract Group with Department of Aviation

2007 - 2008 **UNISYS / City of Chicago** Chicago, IL
Project Manager (Oracle RAC 10G Migration)

- Monitor progress and manage any dependencies to complete the Oracle RAC migration to meet an April 30, 2008 deadline
- Project management services to coordinate with the requisite teams and report on dependencies, timelines, risks and overall progress for the RAC migration

2007 - 2007 **UNISYS / City of Chicago** Chicago, IL
Scheduler and Master Planner (CRIU, SAN Migration, SUN Migration)

- Planned, facilitated the work breakdown and subsequent schedule development and rollout activity for the Cities **Computer Room Infrastructure Upgrade, SAN Migration** (Cisco 9509 SAN multilayer directors to replace the existing ISL connected Brocade switches and work with EMC to run pre-made fiber channel cables from the Cisco 9509 Director to each identified SAN array), **E25K Sun Server Consolidation** - services included hardware, O/S installation, data migration from retired SUN equipment to new SUN equipment and return of retired SUN equipment to SUN Corporation

2007 - 2007 **STANDARD PARKING** Chicago, IL
Project Consultant (Time / Attendance System Implementation)

- Primary PM on a full scale Enterprise Network Active Directory proof of concept, design, and framework implementation

2007 - 2007 **CHICAGO PARK DISTRICT** Chicago, IL
Project Manager (LANDesk Implementation)

- Primary PM for the implementation
- Gather Requirements, Design, Implement, Fully Document and Train

2005 - 2006 **CHICAGO PARK DISTRICT** Chicago, IL
Project Manager (Computer Refresh Project)

- Primary PM on Enterprise Wide Computer Replacement and Cascade Project over the entire Chicago Park District Main Office and all Regional Parks

2004 - 2005 **WRIGLEY CORPORATION** Chicago, IL
Project Management Consultant (AD Migration)

- Current State Assessment (CSA) assumptions were found during pilot to be seriously off the mark derailing the project
- Work with the Project Manager to get the project back on track

2003 - 2004 **UNISYS / City of Chicago** Chicago, IL
Project Manager (Active Directory Implementation)

- Primary PM on a full scale Enterprise Network Active Directory proof of concept, design, and framework implementation
- The solution would allow parallel Novell eDirectory and Microsoft Active Directory linked and synchronized using DirXML

2002 - 2003 **CHICAGO TRANSIT AUTHORITY** Chicago, IL
Project Manager (Administrative Network Upgrade - ANU)

- Primary PM on a full scale Enterprise Network upgrade

2002 - 2002 **UNISYS CORPORATION** Chicago, IL
Project Manager / Lead (PC Upgrade Project)

- Primary PM

2001 - 2002 **UNISYS CORPORATION** Chicago, IL
Project Consultant (Intel LANDesk Project)

- Perform project audit addressing key deployment & system implementation “areas of concern” for derailed effort. Develop Master Project Plan (MS Project) to get project back on track.

2000 - 2001 **UNISYS CORPORATION** Chicago, IL
Project Manager (FMPS / CHIPPS Project)

- Primary PM for deployment of an Oracle based payroll & financial management purchasing system.

2000 - 2000 **BP AMOCO CORPORATION** Chicago, IL
Technical Team Manager (COE 3 Project)

- Develop the entire checklist / script driven deployment process to migrate 1800 users at the Chicago General Office to the Windows 2000 platform.
- Direct and managed the entire build team consisting of four primary leads and twenty deployment team members.

2000 - 2000 **UNISYS CORPORATION** Chicago, IL
Project Manager (LAN Installation Project – Cultural Affairs)

- Primary PM - Develop project definition, work plan, statement of work (SOW) to install a switched Ethernet LAN connecting to an ATM backbone in the landmark Cultural Affairs building.

1999 - 2000 **CITY OF CHICAGO** Chicago, IL
Lead Deployment Engineer (Windows System Policies Project)

- Develop, build and implement a Windows System Policies Solution for various sites using Citrix terminal services needing locked down PC's.

Lead Deployment Engineer (VMART Project)

- Develop Windows System Policies. Subsequently manage team and track deployment status of an Oracle based application.

Lead Deployment Engineer (IRIS Project)

- Worked with project manager to develop all scripts, checklists and process / procedures for field leads.

Lead Deployment Engineer (Fax Server Project)

- Develop, build and implement a fully integrated network fax server solution for the Mayor's office in the City of Chicago.
- Crafted and taught user training program, instructing 250 users over five days of training.

Lead Deployment Engineer (Server Assessment Project)

- Assist in the development of guidelines and standards for LAN server evaluations, creating an overall “system” for how to do assessments in the given environment, producing a “template driven” approach.

Lead Deployment Engineer (Y2K Project)

- Direct integration and deployment, using multiple teams on a City- wide Y2K remediation project, consisting of 6,800 new and pre-existing Win NT, 95, 98, and Novell NetWare, laptops, desktops, and servers.
- Assist in large scale LAN/WAN cutover from shared token ring to dedicated 100 MB switched Ethernet.

1985 - 1995 **ALLIED ARTISTS, LTD** Chicago, IL

Business & Systems Manager

- Co-Founder
- Business Manager and Development
- Recommend / Purchase / Setup / Maintain / Troubleshoot all Computers and Business Systems

Education

1997 - Present **MISCELLANEOUS** Chicago, IL

Course Work

- **Unisys University** – ITIL Foundations, ITIL Problem and Change Management, ITIL Configuration and Release Management, SharePoint Administration, Project Lifecycle and Stakeholders Management, Project Management, Project Planning and Scheduling, Dynamic Scheduling with Microsoft Project
- **International Institute for Learning (IIL)** – Orange Belt certification in Microsoft Project.
- **Management Solutions INC. with Gary Heerkens** – Project Management Tools and Techniques

1979 - 1983 **COLUMBIA COLLEGE** Chicago, IL

BA, Communications

- Excellent grades; Scored exceptionally well in physics, public speaking, and philosophy

1976 - 1977 **UNIVERSITY OF ILLINOIS** Chicago, IL

Business major

- Made Deans List the entire year. Focus on Engineering and Business Management

Areas of
Knowledge

Project Management

PMBOK™, PACE™, TenStep Project Management Process™,
Microsoft Solutions Framework™ (MSF)

Software

All of Office, MS Project, Mind Manager, SharePoint

Other

Change Management, SharePoint Administrator

References

Available upon request